



NOTICE

2024-2025 ANNUAL GENERAL ASSEMBLY (ONLINE MEETING)

DATE: Tuesday October 8th, 2024

TIME: 6pm

Dear Parents/Guardians,

In conformity with section 47 of the Education Act, you are cordially invited to attend our school's Annual General Assembly. This year, our Annual General Assembly will be held via Zoom. We ask that you **confirm your presence no later than Monday Oct.7th, 2024**, by completing the following online registration form:

[Horizon High School Oct 8 AGA meeting REGISTRATION FORM](#)

Once the registration completed, you will receive an email acknowledging receipt of the form.

The link to join the Zoom meeting will only be e-mailed to parents who have registered their presence through the online google form. For voting purposes, each parent wishing to join the meeting must complete the attendance form and indicate an individual email. One form must be completed per parent.

The zoom link will be sent once the registration form is approved. Please note that the Zoom link is reserved solely for parents whose children attend our school. Therefore, by completing the registration form, you accept and agree not to forward the zoom link to a third party.

To be able to proceed on time, we kindly ask all attendees:

- make sure your Zoom profile indicates your correct name.

We are pleased to share with you the agenda for our meeting which you will find below. Please note that this meeting will be reserved to the items on the agenda related to our Annual General Assembly. For any questions regarding our back-to-school protocols, you may communicate with Mr. Matlin directly.

We look forward to seeing all of you at our online Annual General Assembly!

Ben Matlin
PRINCIPAL



Horizon High School
Annual General Assembly of Parents
October 8th, 2024
Agenda

- 1. Opening of the Meeting**
- 2. Naming of Secretary**
- 3. Approval of the Agenda**
- 5. Adoption of the Online Election Procedure**
- 6. Governing Board**
 - 6.1 Roles and Functions of the Governing Board**
 - 6.4 Precisions Regarding Available Seats**
 - 6.4.2 Nominations**
 - 6.4.3 Closing of Nominations**
 - 6.4.4 Candidates Present Themselves**
 - 6.5 Election of Parent Representatives on the Governing Board**
 - 6.6 Election of Substitute Parent Representatives on the Governing Board**
- 7. Parents' Committee**
 - 7.1 Roles and Functions of the Parents' Committee**
 - 7.2 Election of the Parent Delegate**
 - 7.3 Election of the Alternate Parent Delegate**
- 8. Formation of a Parent Participation Organization (PPO), if applicable**
 - 8.1 Roles and Functions of the Parent Participation Organization (PPO)**
 - 8.2 Decision Regarding the Formation of a PPO**
- 9. Varia**
- 10. Closing of the Meeting**